Job Opportunity - Trainee Gardener, Malta
40 hours per week

The Commonwealth War Graves Commission (CWGC) is an international non-profit organisation seeking to recruit a Trainee Gardener to join the Mediterranean Area team based in Malta. The successful candidate will be responsible for supporting the Technical Supervisor (TS) in Malta, in the execution and co-ordination of horticultural maintenance and caretaking in a pre-defined group of cemeteries and plots within an Area Sector.

The trainee Gardener will work as part of a team organised in a mobile or static role to assist in maintaining a number of war cemeteries by carrying out manual horticultural maintenance and renovation work to the standards of excellence as set by the Commission, and according to the Horticultural Manual. An integral part of the team, this is a hands-on manual post and full training will be provided.

Responsibilities:

- To assist the Gardeners to carry out manual horticultural maintenance, renovation work and caretaking duties, undertaking tasks such as general caretaking, watering, weeding, pruning, pesticide application and planting, in accordance with training and Horticultural practices.
- To ensure that all of the Commissions safety procedures and safe working practices are observed, and that all lawful safety instructions are followed at all times.
- To learn and report to Line Management any structural defects noted, any development in the surroundings or environment of cemeteries and memorials which are observed during maintenance duties.
- To shadow the TS by carrying out administration work such as recording staff time sheets, machinery hours usage, chemical use and inputting data with regards to the daily planning routine.
- Travel within the Area to ensure additional projects are carried out.
- Working outside of normal working hours if required.

Requirements:

Essential
- GCSEs or equivalent in English and Maths
- Good command of written and spoken English language, in addition to good level of literacy in first language
- IT Skills specifically Word and Excel
- Full and clean driving licence

Desirable
- Practical gardening/horticulture experience
- A recognised Horticultural or Agricultural qualification
- Experience of maintaining large scale gardens

We offer an attractive salary together with a friendly and positive working environment

To apply send your C.V and covering letter, in English to ma.careers@cwgc.org by 31st March 2021.

Only shortlisted candidate will be contacted. Please note, we reserve the right to close or extend this position depending on application numbers. Therefore, we would urge candidates to submit an application as soon as possible. All applications will be treated in the strictest of confidence and in accordance with our job applicant privacy notice, available upon request. The CWGC is an equal opportunities employer. Appointment will be subject to background checks.